# SACRAMENTO BALLET

## **School Matinee Policies**



#### PAYMENTS

- Payment in full is due by the Friday before Thanksgiving.
- It is your responsibility to remember to pay on time.

#### TICKETS

- In order to qualify for the student matinee you must meet the following criteria:
  - At least 25 students/chaperones/teachers (If you have a smaller group please contact the box office by sending an email to <u>tickets@sacballet.org</u>).
  - Public, private and charter school classes are allowed.
  - If you are a homeschool parent, you must create a group of 25 to qualify.
- Orders are only ticketed upon full payment; seats will not be assigned before that time.
- Tickets will be assigned on a first come first paid basis. Any tickets added after the original order will be filled to the best of our ability but we cannot guarantee that extra seats will be sat with your group. Please plan to have a chaperone with the added seats.
- If additional tickets are needed after your order has been placed, please contact the box office at (916) 558-5810 or email tickets@sacballet.org.
- We can not accept changes after December 1st.
- There are no refunds or exchanges on these tickets. All sales are final.

#### IMPORTANT

- Please remember to submit an email address. It is our intention to notify you of receipt of order and to deliver important updates to you via your email address. Please keep a record of payments made for reference.
- Tickets will be mailed by November 28<sup>th</sup>. After this date, all tickets must be picked up at the Ballet Box Office before December 8<sup>th</sup>.
- The performance will be held at the Safe Credit Union Performing Arts Center, 1301 L Street, Sacramento CA 95814.
- The performances begin promptly at 10:30am. The theater lobby opens and seating will begin at 9:30am.

### THERE WILL BE NO LATE SEATING.